

Summary of Position

The Head of Operations is responsible for management of a team of 40 prepress operators, printers, and logistics personnel. This includes the responsibility to ensure exceptional quality, accuracy, and on-time execution.

Essential Functions and Competencies

- Be a thought leader with owners to formulate & implement short term and long term initiatives
- Manage and assign daily shop schedule/capacity to meet customer requirements
- Responsible for the oversight of the entire Supply Chain Management - from supplier to warehouse operations
- Identify and resolve production issues and delays
- Provide hands on support by providing technical support and training on manual and auto presses
- Set the standards for a focused, positive, and productive team environment
- Utilize prepress knowledge in the area of art file separations, screen parameters, a variety of substrates, and inks
- Oversee implementation and management of IT systems
- Make decisions about equipment use, maintenance, and procurement
- Ensure implementation and adherence to health and safety procedures
- Implement and enforce quality control and tracking programs to meet quality objectives

Education and Experience

- ***Screen Printing Experience: Minimum of 5 years***
- Knowledge and experience in production and manufacturing processes and techniques
- Knowledge of raw materials
- Knowledge of quality systems and standards
- Experience with a variety of fabrics, discharge printing and water-based printing are not required but desired.
- Knowledge of health and safety standards and compliance
- Knowledge of process improvement techniques
- Knowledge of business, finance and management principles
- Knowledge of basic human resource principles and practices
- Knowledge of machines, tools, preventive maintenance practices
- Solid computer skills

Why work with us?

While our business has been around for decades, we are under new management with a growth-oriented ownership group that is achieving explosive growth. Our market niche and strategy has built us a loyal base of growing customers from across the country. We

help schools achieve high levels of awareness and fan support at no expense while helping their local sponsors increase exposure and community outreach. We bring the community out to the games.

Our benefits package includes paid time off, paid holidays, health, dental, vision and much more.

If you are ready for a change and a big opportunity, apply to this position to learn more.

Job Type: Full-time

Salary: 80,000 to 100,000 in base salary with up to 30k bonus and equity compensation.