



Financial Analyst

AIA partners with promotional product distributors and provides them with the professional services they need to run efficient and profitable businesses. We enable distributors to work smarter, save time, and free up resources to focus on professional and personal goals.

The Financial Analyst is responsible for the day-to-day forecasting, monthly financial metrics, analytics, reforecasting activities, and preparation of the annual budget. These activities are accomplished through the maintenance of financial records, internal controls, and adherence to accounting principles/procedures to ensure accurate and timely financial statements and projections. The Financial Analyst will need to manage tight deadlines.

Financial Analyst Responsibilities:

- Develop and maintain daily, weekly, and monthly financial metrics to continually assess health of operations
- Create metrics which align with and tracks progress of Company strategic objectives
- Assist in developing reporting tools, metrics, and models to analyze and report the financial performance of the business
- Coordinate across developmental leadership to develop annual sales and operating expense budgets
- Assist in the preparation budget reports, report to Senior Leadership and Board
- Identify and investigate budget to actual variances
- Support Controller and CFO with data analysis, financial modeling, and projects as assigned
- Recommend benchmarks for measuring the financial and operating performance of divisions and departments
- Prepare financial analysis for contract negotiations and product investment decisions
- Develop revenue/expense analysis, projections, reports, and presentations
- Compile data and prepare the monthly rolling financial forecast
- Distribute monthly department actual to budget/forecast results and collect variance explanations to assist with planning and forecasting
- Assist in presentation of monthly financial statement report outs to Senior Leadership and Board
- Monitor industry and economic trends and incorporate potential impacts into budgeting and forecasting processes
- Prepare reports which benchmark Company performance versus industry and competition
- Commission reports for Business Development team members

Financial Analyst Requirements:

- Bachelors in Accounting or Finance
- 3-5 years of experience of Accounting or FP&A experience

- Knowledge of general accounting principles and practices
- Advanced Microsoft Excel Skills
- Critical thinking skills to identify alternative solutions and approaches to complex problems
- Ability to listen to and understand ideas presented and contribute to discussions in a collaborative manner
- Demonstrate personal integrity and the ability to act ethically in all situations
- Possess the drive and ambition to exceed expectations
- Be agile & adaptable, accountable & courageous
- Must collaborate with others, communicate effectively, and engage & inspire others
- Be able to solve problems, strategize, and be innovative
- Must be able to manage resources, have a sense of urgency and commitment, and be able to maximize productivity

If you are interested in the position, please send your resume to Samantha@hrconsultingpartners.net with the subject line “Financial Analyst-AIA”.