

- Job title and description - Customer Relations Specialist
- PPAI membership number
- Job location: Remote – Eastern/Central Time
- Phone or email address for candidates to send resumes – Direct them to URL; Apply for Customer Relations Specialist using the link below:
https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=5e084852-b8bf-47a9-816d-705268ccdb43&cclid=95879571_5287&jobId=388130&lang=en_US&source=CC4

We are seeking an ambitious, energetic individual to join our team as a Customer Relations Specialist. In the ever-changing, fun world of Promotional Products, a Geiger Customer Relations Specialist is responsible for providing top quality service and support to our team of Independent Sales Representatives, on all pre-sales activities. While working closely with your assigned Sales Partners as well as Regional Sales Management you will quickly become an integral part of the sales support team dedicated to providing unique, fun, and original custom imprinted promotional items designed to support marketing campaigns.

If this sounds like you then apply to join our team as a Customer Relations Specialist today!

What You Will Do:

- Provide top quality service and support to our team of Independent Sales Representatives
- Provide creative selling ideas, current with trends in the industry
- Provide aggressive competitive pricing through research and negotiation
- Obtain quotes, and when requested, prepare for presentation to the client
- Provide order entry back up during peak times
- Provide order follow up on proofs with the factory, sales partners, and customer
- Coordinate art proofing process
- Conduct research and resolve glitches

What you will need:

- Effective written and oral communication skills
- Strong organizational and problem-solving ability
- Customer service/sales support experience
- Strong computer skills
- Ability to meet deadlines, and be able to work independently
- Promotional Products Industry experience preferred; will train the right person

What is in it for you:

- Competitive compensation, comprehensive health benefits, 401k (with a match!)
- Excellent work environment with an award-winning culture, Glassdoor Rating of 4.5!

Full-Time Regular

M - F, 40 Hours weekly

Geiger is an Equal Opportunity / Affirmative Action Employer