



PO Box 797
Kure Beach, NC 28449
Tel: +1 (919) 234-0814
pinnaclebranding.com

Job Title: Assistant Account Manager

Company Name: Pinnacle Branding

PPAI Membership Number: 612960

Job Location: Anywhere!!

Pay Range: \$28,000 - \$32,000 salary

Benefits: Profit Sharing, 401K matching program & Bonuses

Contact: Please email your resume to Kim Pulliam at kim@pinnaclebranding.com

Pinnacle Branding is seeking an experienced, detail oriented and motivated individual who can be an intricate part of our growing company. The Assistant Account Manager will be assisting in researching, sourcing, and quoting custom promotional products and decorated apparel items for client presentations. After some time, there is an opportunity to move up to an Account Manager position where a handful of clients will be assigned to manage. This is a work anywhere in the world with an excellent Wi-Fi connection position!

The applicant must have:

- Excellent communication, writing, project & time management skills with proven attention to detail;
- Experience with Microsoft Office or equivalent, including word processing, spreadsheets & e-mail;
- Knowledge of marketing and advertising techniques and methodologies;
- Knowledge of decorating processes including silk-screening, embroidery, embossing, engraving, etc.
- Knowledge of printing processes including spot color & 4-color process printing;
- Experience with ASI or Sage Search Engines (ESP or SAGE ONLINE)
- Must have attended a PPAI show in the past
- Working familiarity with product fulfillment processes