

Northstar Print is currently seeking a full-time **Promotional Product Coordinator** in Flowery Branch, GA.

Responsibilities:

- Source promotional products
- Obtain product/pricing of product
- Fulfill orders
- Coordinate art and proofing process
- Oversee the order process and the delivery of products
- Work with accounts on their promotional programs

Requirements:

- Familiarity with ESP or Sage
- At least one year of promotional product customer service experience
- Experience in the promotional products industry

Hours: Full Time

Submit resume to jacki@northstarprint.net