

Inside Sales Representative

Job Summary

C.C. Creations, the largest custom screen print and embroidery company in Texas, is searching for an energetic and enthusiastic individual to join our sales team and be the face of our company. We are looking for a competitive and financially driven individual that works well in a team atmosphere. The ideal candidate is a highly motivated, customer service focused and goal oriented individual that enjoys being challenged. Multi-tasking and attention to detail are key traits for success in our fast-paced environment.

Responsibilities and Duties

Inside Sales Representatives are responsible for all sales activities in our 5 custom divisions: screen print, embroidery, promotional products, signs and banners, and trophies and awards. The sales activities include prospecting, account maintenance, product sourcing and pricing, and expansion of market share within a given territory and base of accounts. Expansion of market share is accomplished through referrals, telephone and face-to-face cold calling, e-mail, and networking. These activities will be accomplished by using the C.C. Creations Sales Strategy as part of the day-to-day business plan. This position also includes data entry to input customer orders into our industry specific software. Members of our sales team are expected to attend social and business events to help promote the company often outside of normal business hours. Sales representatives must maintain professional internal and external relationships that meet company core values.

Qualifications and Skills

- Bachelor's degree or equivalent experience is required
- 2+ years of sales or similar experience preferred
- Proficient in both oral and written professional communication
- Advanced Microsoft Office experience, specifically Outlook e-mail and Excel
- Able to easily navigate Windows based software

Benefits

This is a full-time position located in our Holleman office in College Station. Normal hours are Monday-Friday, 8:00 AM - 6:00 PM with some longer hours often required as business need arises. Some weekend work and work related evening events may be required. This is an exempt level position with a bi-weekly salary and opportunity to earn commission after initial training period is completed.

We offer a full benefit package including medical, dental, vision, short and long term disability insurance, 401(k), and paid time off and paid holidays after minimum length of employment has been met.

C.C. Creations is an Equal Opportunity Employer.