PPAI Pyramid
Client Program Entry Checklist

Submission Check List

☐ Prepare materials for online submission

☐ Create write up to include with submission materials

☐ Request client letter for submission

☐ Complete online submission for Client Programs at: PPAI Online Submission Site

☐ Pay submission fee

☐ Proof and print Client Program write up

☐ Prepare write up, client letter, copies of electronic communications, screenshots and other supporting collateral for shipment

☐ Prepare all imprinted promotional products for shipment

☐ Package all submission materials and samples in one shipment. Entrants are responsible for all shipment, postage, customs, clearance and insuring valuable entries against loss or damage.

☐ Ship package to:

  PPAI-Pyramid Competition
  3125 Skyway Circle N
  Irving, TX 75038
  (972) 258-3070

Questions? Contact PPAI Awards & Recognition at awards@ppai.org or 972-258-3070.